

Wisconsin Public Library Consortium

Delivery Workgroup Notes

July 10th, 2025, at 9:00 am

Location: Zoom*

ATTENDEES: Corey Baumann (SCLS), Marcy Cannon (WLS), Steve Hesel (MCFLS), Jamie Matczak (WVLS), Sara May (NWLS), Angela Noel (SWLS), Joy Pohlman (DPI), Rebecca Scherer (MCLS), Shannon Schultz (SCLS), Marla Sepnafski (WVLS), Bradley Shipps (OWLS), Clairellyn Sommersmith (WLS), Tracy Vreeke (NFLS)

ABSENT: Kristen Anderson (WRLS), Katlyn Dubiel (IFLS), Katherine Elchert (NWLS), Trish Federer (MLS), Riti Grover (MLS), Holly Handt (NFLS), Mellanie Mercier (BLS), Steve Ohs (PLLS), Julie Pohlman (UW System), Dave Reinders (WRLS)

PROJECT MANAGERS: Melody Clark (WiLS), Rebecca Rosenstiel (WiLS)

The meeting started at: 9:01 am

1. Discussion: 2026 Budget Planning- Draft Formulas Review

Document: [Delivery Budget 2026 DRAFT](#)

Background: Last Fall, the workgroup reviewed several potential cost distribution formulas used to determine systems' delivery costs for 2026, and were most interested in further reviewing two draft formulas once the 2026 total delivery budget from SCLS was ready:

- Keep the Base Fee at \$8,000 per system, and split the remaining costs 50/50 between systems' volume and state aid factors.
- Calculate systems' costs by an even one-third split between Base Fee, volume, and state aid.

During the meeting: The group will review the updated 2026 budget draft spreadsheet cost distribution formulas, which reflects that PLLS will remain separated out by their ALS and LLS delivery stops for 2026. The group will make a decision on which scenario to present to the WPLC Board for approval at their August meeting.

Discussion: M. Clark presented the draft budget formulas, and shared feedback from workgroup members that couldn't attend the meeting: IFLS endorses the formula that keeps the base fee at \$8,000; and PLLS supports both proposed recommendations.

MCLFS shared their support for either formula, and noted that Draft 2 feels more fair for PLLS, who has two stops. WLS shared that while they like that Draft 2 provides justification on the Base Fee, they are wary to update the formula before it is fully known how PLLS reducing to a single stop will affect costs, so advocates for Draft 1. SWLS prefers Draft 2, but appreciates the concerns that WLS brought forward and will consider both options, also noting that it might be

WPLC Delivery Workgroup Resources

- [Statewide Delivery Document Repository](#)
- Statewide Delivery Email Listserv: wi-lib-delivery@lists.wplclists.info
- [Statewide Delivery Cost and Volume Count Sheets](#)
- [Delivery Counts Summary](#) (Data Visualizations)



easier to budget with a higher amount in mind and possibly end up paying less. NFLS and WVLS shared their support for Draft 1. MCLS, NWLS, and SCLS are supportive of either option.

OWLS asked if PLLS reduces to one stop, would that also reduce the overall cost? SCLS noted that the cost savings would be minimal: if they were able to reduce costs in some areas, for example in delivery route timing or sorting, it would add costs for structural changes to those routes plus more-general increase in costs. OWLS shared their support of either draft formula.

After the discussions regarding the unknowns associated with PLLS reducing to a single stop, MCFLS advocates for using Draft 1 for 2026, and reevaluating once PLLS is consolidated. M. Clark confirmed that the group can revisit the formulas when looking at the 2027 budget, and also shared from an outside perspective that it might feel more safe to set a Base Fee than to have it equally split, because of potentially-changing variables with overall costs.

C. Sommersmith moved to recommend Draft 1 to the WPLC Board. The motion passed unanimously. A. Noel added that it should be made known to the Board that the Delivery Workgroup is recommending Draft 1 because it is unknown at this time how the consolidation of PLLS into one delivery stop will affect the budget overall; and that the Delivery Workgroup will review the cost sharing formula again for the 2027 budget.

Meeting ended at 9:17 am

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